

**WNYRIC Standards Committee Meeting Minutes**  
**August 13, 2014--11:00-3:00 p.m.**  
**Face to Face Meeting in Room A219**

**In Attendance:**

Jill Holbrook (WNYRIC-Chair)  
Dick Lydo (WNYRIC)  
Bob Spino (Erie 2 BOCES)  
Ron Ternowski (WNYRIC)  
Michelle Okal Frink (WNYRIC)  
Mike Murphy (Forestville)  
Mike Graf (CA BOCES-via DL)  
David Brace (WNYRIC)  
Martin Wende (Kenton UFSD)  
Gail Tremblay (GST BOCES)  
Valerie Winegarden (minutes)

Rick Mardino (Erie 1 BOCES)  
Chuck Marzec (Jamestown)  
Sheldon Soman (ON BOCES)  
Rob Morgan (Pioneer CSD)  
Brian Richards (Medina CSD)  
Mike Taylor (WNYRIC)  
Ron LaVere (Cheektowaga)  
Darlene Sprague (Niagara Falls)  
Terry Caleb (WNYRIC)  
Shelayne Wise (Hammondsport)

11:00-Noon-Cisco and Meraki switch portfolio presentation with Phil Gadsden, Julian James, and Dave Whitlow. Jill sent some follow questions to address to Phil Gadsden and will share the responses with the committee via the listserv. Additional regional technical staff and WAN Senior Network Engineers attended the morning session and provided additional questions and concerns.

Noon-12:30-Lunch

Jill Holbrook called meeting to order at 12:30 a.m.

Roundtable discussion: Members provided updates on what new is happening in their perspective district/region and what they have been working on over the summer. This detail was provided to the committee via the listserv.

**Administrative Items:**

1. **Approval of the May 7, 2014 meeting minutes:**

- Jill asked if there were any questions or concerns from the meeting minutes from May 7, 2014. There were none.

Ron LaVere made the motion to accept meeting minutes and it was seconded by Darlene Sprague. The motion passed unanimously (13 yes/0 no).

2. **Review proposed future meeting dates/locations:**

- Wednesday, November 12, 2014 (via DL)
- Wednesday, February 11, 2015 (via DL)
- Wednesday, May 6, 2015 (via DL)

3. **Membership updates for 2014-15:**

- Membership changes-welcome new members!
  - Brian Richards (Medina)
  - Dave Joseph (CA BOCES)
- Review of WNYRIC Standards Committee Charter (Jill reviewed)
  - Sharing of draft meeting minutes with your regions
    - Rob Morgan-share with CA region
    - Sheldon Soman-ON BOCES region
    - Gail Tremblay-GST region
    - Bob Spino-Erie 2 region
- Co-chair nomination: Bob Spino made a motion to nominate Rick Mardino as co-chair of the Standards Committee; Ron LaVere seconded the motion. The motion carried unanimously (13 yes/0 no).

4. **Category Review Dates for 2014-2015:**
1. Computers – November 2014
  2. **Communications Equipment – August 2014**
  3. Internet Browsers – February 2015
  4. NIC Cards – February 2015
  5. Operating Systems – November 2014
  6. Plotters – February 2015
  7. **Printers – August 2014**
  8. Scanners – May 2015
  9. **Servers (Standard) – November 2014**
  10. **Servers (SAN) – August 2014**
  11. **Software – November 2014**
  12. **Server Back Up – August 2014**
  13. Virtualization – May 2015
  14. VoIP – November 2014
  15. Video Conferencing- November 2014
  16. Network Optimization- February 2015
  17. Tablet Devices- February 2015
  18. End Point Management- May 2015
  19. UPS – May 2015

#### **Discussion/Information Items:**

5. **Wireless Best Practices:** There is Wireless Best Practices working draft document which has been recently updated by the Senior WAN Network Engineers. The updated document was distributed for sharing and is posted in the Wiki.
6. **Widi discussion:** Kyle Lyon provided a brief description of the Widi device that is being supported at Pioneer. Widi device is an accessory that provides more functionality and is similar to Apple TV.
7. **E-Rate changes update:** Susan Melancon reviewed the E-Rate changes that are effective in 2015-2016.
- This includes the phasing out priority 2 funding which includes web hosting, voice and cellular.
  - The focus is being put on access to strong wifi in all classrooms and public libraries.
  - All districts will be eligible for funding and calculates out to be around \$150/student.
  - Susan will be holding E-Rate workshops in October.

**NY Smart School Bond Act:** A link for information has been posted to the Wiki:

[http://www.nysut.org/~media/Files/NYSUT/Resources/2014/April/FactSheet\\_1413\\_SmartSchoolsBondActof2014.pdf](http://www.nysut.org/~media/Files/NYSUT/Resources/2014/April/FactSheet_1413_SmartSchoolsBondActof2014.pdf)

- The NY Smart School Bond Act is on the November 4, 2014 ballot in New York. The measure, upon voter approval, would authorize the state comptroller to issue and sell bonds up to the amount of \$2 billion. The revenue received from the sale of such bonds would be used for projects related to the following:
  1. Purchasing educational technology equipment and facilities, such as interactive whiteboards, computer servers, desktop and laptop computers, tablets and high-speed broadband or wireless internet equipment.
  2. Constructing and modernizing facilities to accommodate pre-kindergarten programs and replacing classroom trailers with permanent instructional space.
  3. Installing high-tech security features in school buildings.
- Michelle Okal-Frink is working with SED to prepare documentation that can be shared with districts and their communities. Planning to create a template that could be used to prioritize a list of purchases.

- SED has reached out to districts and requested that the TRT Tool be updated. Michelle Okal Frink has been sending information in regards to this tool.

8. **Avaya Wireless concerns**: Kenmore Tonawanda had been experiencing a high volume of Avaya access point equipment failure. Jill forwarded the information provided and sent to Avaya for appropriate action. Avaya offered to replace faulty equipment with Enterprise Level Access Points which are replaced with chips shipped from a different location. Proof of Concept on 9100 devices and controller will be piloted at Ken-Ton.

9. **Broadband updates**: Ron Ternowski advised that the broadband RFP was awarded to Time Warner Cable.

- The broadband cost will decrease and will provide increased redundancy and provide a more robust network. Broadband switches will be replaced at every district and fiber will run from district to the local TWC.
- Invested in Solar Winds as a monitoring tool.
- A broadband sub-committee will be created and regional representatives from the Standards Committee will provide any updates as necessary to the Advisory Council. The finalization of regional representatives to serve on this sub- committee will be an action item at the next Standard's meeting.
- A confidential working draft copy of the Time Warner Cable SLA was provided to the Standards Committee members.

10. **VDI update**: Clarence will be piloting VDI on Thin Client devices this fall; and Buffalo is rolling out devices utilizing VDI environment. There is capability to segregate and share environments.

#### **Action Items:**

11. **Veloxum**-Mike Murphy made a motion to add **NNI** for Veloxum under category 16. Network Optimization; Bob Spino seconded the motion which carried unanimously (13 yes/0 no).

12. **Add form request from Heidi Reale (Frewsburg) for Paragon Backup and Restore**: This item was put on hold until the next meeting so Jan Mathis can attend and provide an update on the pilot of Paragon Backup and Restore at Frewsburg.

13. **Add form request from Darlene Sprague (Niagara Falls) for Lenovo Servers**: Lenova is lower end IBM Server. Add form is not required since Lenova is part of IBM and is already on Standards. (Will update in category review below).

14. Category review:

- 2. Communications Equipment-No changes
- 7. Printers
  - **update each comment section with new bid #C14-VDP0619**
- 9. Servers (Standard)
  - **Change IBM to IBM/Lenova**
- 10. Servers (SAN)-No changes
- 11. Software-Postponed to the November meeting
- 12. Server Back Up-No changes

Ron LaVere made the motion to make indicated changes to above referenced categories. Bob Spino seconded the motion and the motion carried unanimously (13 yes/0 no).

Bob Spino made the motion to adjourn at 3:10 PM; Martin Wende seconded the motion.

Respectfully submitted: Valerie Winegarden